

Supervisor of Buildings

Schenectady County is searching for candidates to fill multiple supervisory positions within the Office of Facilities. These positions are responsible for the efficient and economical maintenance, housekeeping, safety, and inspection of the County's 30 buildings (~850,000 square feet). The work is performed under the general direction of the Maintenance Supervisor, with considerable leeway allowed for the exercise of independent judgement in the setting of work priorities and the application of the appropriate regulations and procedures for required tasks. Supervision is exercised over thirty maintenance, cleaning, and groundskeeping staff.

To be considered for this position, candidates must have the following:

- Experience in overseeing large scale building operations including a wide variety of mechanical, electrical, and plumbing systems.
- Experience supervising building operations staff and planning, scheduling, and assigning tasks.
- Experience with a computer-based work order management system.
- The ability to plan and estimate costs for maintenance, cleaning, and groundskeeping operations.
- The ability to be on call for building emergencies.

The salary for this position is negotiable depending on qualifications and experience. Excellent benefit package includes New York State retirement, generous health, dental, vacation, sick and personal time.

To apply, send a resume and cover letter to:

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