



## JOB POSTING

### COUNTY & SCCC EMPLOYEES ONLY

The Schenectady County Department of Public Health has a full-time opportunity available for a **Healthy Schenectady Families Program Manager**.

**SALARY:** \$57,640 (grade 18, step 1)

#### **MINIMUM QUALIFICATIONS:**

Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Public Health, Counseling or Public Administration, and three years of experience in a public health or community based organization working with children and families; one (1) year of which shall have included supervisory responsibility for Healthy Families direct services staff.

**NOTE:** The essential functions of this job are determined by the department/jurisdiction where the job is located.

**TRANSCRIPT:** When college education is required to meet the minimum qualifications, a college transcript (may be an unofficial copy that clearly shows college name, degree/credits, etc.) must accompany the application for employment or the application will be disapproved.

**EXAMINATION:** Candidates are responsible for filing a separate application for any Civil Service examination that may arise from this posting.

**APPLICATION:** Civil Service applications will be accepted from employees who meet the minimum qualifications. CSEA bargaining unit members within the department will be given preference in appointment, based on seniority. If no departmental candidates apply, then appointment will be made based on county-wide seniority of a CSEA qualified bargaining unit member. Submit applications to the County Personnel Department, County Building 2<sup>nd</sup> Floor by 4:30 p.m. on Thursday, April 20<sup>th</sup>.

Posted: April 6, 2017

RTF# 2637-17

**SCHENECTADY COUNTY IS AN AA/EEO EMPLOYER**