

Assistant Director of Prevention and Patient Services

Are you interested in a challenging and exciting career opportunity? Are you tired of working odd hours and ever changing work shifts in the healthcare field? Are you interested in an opportunity outside of a typical hospital setting? Are you looking for a rewarding career with stable salary, benefits and work schedule? Are you looking to make a difference in our community?

The Schenectady County Public Health Services (SCPHS) is seeking a qualified candidate to lead its Prevention and Patient Services Program. This is a professional administrative nursing position involving responsibility for assisting the Director in the administrative, professional and financial operations of the agency. SCPHS is searching for a nursing professional dedicated to the provision of public health programs based on community need, evidence and best practice.

This position not only offers NYS retirement benefits, health and dental coverage, but this opportunity also includes a competitive salary and an 8:30am- 4:30pm work schedule! The successful candidate will have the opportunity to work with a motivated, exciting team of healthcare professionals in Schenectady County.

SALARY: Commensurate with experience

MINIMUM QUALIFICATIONS: Candidates must possess one of the following criteria:

Graduation from a regionally accredited or New York State registered college or university with a Master's degree in Biology, Epidemiology, biostatistics, nursing or a related field and, hold a license as a registered professional nurse in New York State and have three (3) years of experience as a registered nurse of which two (2) years of experience shall be in a public health agency or health care setting specializing in the care and treatment of contagious diseases and/or the control of infectious disease; **OR**

Graduation from a regionally accredited or New York State college or university with a Bachelor's degree in nursing and five (5) years of experience as a registered nurse of which two (2) years shall be in a public health agency or health care setting specializing in the care and treatment of contagious diseases and/or the control of infectious disease

Candidates must:

- Be self-directed, creative and highly motivated leader
- Demonstrate the ability to work independently and as part of a team responsible for the development and implementation of population based strategies for policy, systems and environmental changes
- Knowledgeable regarding public health program administration and State regulation compliance
- Knowledge of the principles, standard practices, methods, techniques and recent development in the field of communicable disease control,
- Have strong writing and oral communication skills.

As the Assistant Director of Prevention and Patient Services you will have the opportunity to lead and develop a variety of agency initiatives including communicable disease surveillance, lead poisoning prevention, chronic disease mitigation and new County Public Health initiatives. Individualized orientation to all public health programs provided.

Benefits include: Competitive salary, NYS Retirement System, Healthcare Education Tuition Reimbursement, Health and Dental coverage available.

APPLICATION: Civil Service applications or resumes will be accepted from applicants who meet the minimum qualifications. Submit a cover letter with applications/resumes to:

Lisa Ayers, Public Health Director
Schenectady County Public Health Services
lisa.ayers@schenectadycounty.com
SCHENECTADY COUNTY IS AN AA/EEO EMPLOYER