



Assistant Head Nurse

The Position

The Schenectady County Glendale Nursing Home has an opportunity for a full time Assistant Head Nurse. The Assistant Head Nurse assists with the implementation of strategies and activities designed to achieve and support a high-level of quality to the residents of the Schenectady County Nursing Home in a safe, dignified, and compassionate environment. The Assistant Head Nurse commonly acts as a liaison between nurses and other key members of the Interdisciplinary Team (IDT), medical staff, residents and their family members. The incumbent maintains a high-level of nursing care in accordance with federal and state regulations as well as facility policies and procedures. The Assistant Head Nurse oversees the day-to-day operations of their assigned areas. The work is performed under direct supervision of the Head Nurse and general supervision from Nursing Administration with wide leeway given for carrying out the details of the work. Supervision is exercised over subordinate staff.

NOTE: This is a Civil Service tested position and all candidates must pass a Civil Service examination when exam is next offered.

Qualifications

Candidates must possess the following minimum qualifications to be considered:

(A) *Graduation with a Bachelor's Degree in Nursing; OR

(B) *Graduation from an approved three-year school of professional nursing or with an Associate's Degree in Nursing and 1-year experience as a Licensed Practical Nurse or Registered Nurse.

SPECIAL REQUIREMENT (At the time of appointment):

Licensed in the State of New York to practice as a Registered Professional Nurse and must maintain such license throughout the duration of employment.

When college education is required to meet the minimum qualifications, a college transcript OR a copy of your diploma (may be an unofficial copy that clearly shows college name, degree/credits, etc...) must accompany the application for examination or application will be disapproved.

Salary

The annual salary for this position is \$75,420

How to Apply

Apply online at mycivilservice.schenectadycounty.com.



Schenectady County is committed to diversity, inclusion, and equal opportunity. It is our policy to provide equal employment opportunities to all people regardless of protected class status, including race, creed, color, sex, sexual orientation, gender identity, national origin, military or veteran status, disability, predisposing genetic characteristics, marital or family status, or any other impermissible basis

Schenectady County offers exceptional benefits

Health Benefits

- Medical, Dental & Vision
- Prescription Drug
- Flexible Spending Accounts

Retirement and Savings Plans

- NYS Pension System
- 457(b) Deferred Compensation
- 529 College Saving Plan

Additional Benefits

- Paid Holidays
- Vacation, Personal, Bereavement, and Sick Leave
- Paid Family Leave for Bonding with Child
- Free Tuition at SUNY Schenectady and other Tuition Assistance
- Gym Reimbursement
- Free CDTA Bus Pass
- Employee Assistance Program

About Schenectady County

What makes Schenectady County different from other communities? We believe it's the people, working together to create a place that people want to live, do business, and visit to enjoy all that we have to offer. Schenectady County continues to think differently, looking for new and innovative ways to deliver the important programs and services that make Schenectady County unique.

Strong County leadership has helped foster cooperation among the various levels of government to reduce waste and eliminate duplication. Through intergovernmental cooperation, the County and our communities have saved hundreds of thousands of dollars and leveraged our combined resources and talents to secure additional federal and state funds to expand upon this highly successful endeavor.

Schenectady County is a community with a rich past and bright future. So many in our community have worked hard to make all of our success possible and have made Schenectady County a great place to work, live, and raise a family.

More information about Schenectady County and employment opportunities are available on the Schenectady County website at:

www.SchenectadyCountyNY.gov

Hon. Karen B. Johnson Branch
Schenectady County Public Library



Schenectady County Human Resources

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