

LIBRARY CLERK

Schenectady County Public Library System has opportunities available for Part-Time Library Clerks to perform routine library clerical duties necessary for the proper organization and distribution of library materials. Library Clerks may be assigned to any library branch.

Minimum Qualifications:

Graduation from high school or possession of a high school equivalency diploma and one year of clerical or customer service experience.

Application:

Civil Service applications will be accepted from applicants who meet the minimum qualifications. Applicants are also encouraged to apply online through the Schenectady County job application portal:

<https://mycivilservice.schenectadycounty.com/>

Schenectady County is committed to diversity, inclusion, and equal opportunity. It is our policy to provide equal employment opportunities to all people regardless of protected class status, including race, creed, color, sex, sexual orientation, gender identity, national origin, military or veteran status, disability, predisposing genetic characteristics, marital or family status, or any other impermissible basis